

Volunteer Clearances

Updated February 2019

Below are quick links for all of the clearances required of MQA Volunteers:

The following clearances need to be completed and submitted **ONE TIME ONLY**:

VIRTUS

https://www.virtusonline.org/virtus/reg_0.cfm?theme=0

Diocesan Code of Conduct

http://www.dioceseofgreensburg.org/about/Documents/Greensburg_Code_of_Pastoral_Conduct.pdf

Act 24 Clearance Form

http://www.dioceseofgreensburg.org/about/Documents/Act24_form.pdf

PA Mandated Reporter Training

https://www.reportabusepa.pitt.edu/webapps/portal/execute/tabs/tabAction?tab_tab_group_id= 2_1

FBI Fingerprint Check

<https://uenroll.identogo.com/workflows/1KG6Y3>

*If prompted, please enter Service Code: **1KG6Y3**

The following clearances need to be completed and renewed **EVERY FIVE YEARS**:

PA Criminal History Form

<http://www.psp.pa.gov/Pages/Request-a-Criminal-History-Record.aspx#.VKLYhZCfA>

PA Child Abuse Form

<https://www.compass.state.pa.us/cwis/public/home>

Affidavit** (*Once an FBI check has been completed for the school*)

http://www.dioceseofgreensburg.org/about/Documents/volunteer_affidavit.pdf

****NOTE: Coaches must elect the FBI Fingerprint Check.** The affidavit cannot be substituted for FBI fingerprints for any volunteer coach for the five year renewal.

DO NOT send your clearances in separately or one at a time as they are completed. Please wait until all clearances are completed and collected before submitting them to MQA. Also, remember to keep a copy for your personal records. Any questions can be directed to our office at (724) 339-4411.

Thank you for your interest in volunteering at Mary Queen of Apostles School!!